



## **SMALL GRANT APPLICATIONS - 2024**

As at 25<sup>th</sup> March 2024

This application form is for 'not for profit' community project work in Loxton and districts during 2024/25.

### **Application Forms**

Copies of this Form are available from:

- Our website: [www.loxtonmardigras.org.au](http://www.loxtonmardigras.org.au)
- Email Secretary: [loxtonmardigras@gmail.com](mailto:loxtonmardigras@gmail.com)
- Post via PO Box 606, Loxton, SA 5333

### **Submission**

Completed applications must be received **by the Secretary by 5pm Tuesday, 30th April 2024.**

Post to: Loxton Mardi Gras Inc, P O Box 606, LOXTON, SA 5333; or

Email to: [loxtonmardigras@gmail.com](mailto:loxtonmardigras@gmail.com); or via Web-site: [www.loxtonmardigras.org.au](http://www.loxtonmardigras.org.au)

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The Form consists of five (5) sections:

Section 1	APPLICANT INFORMATION
Section 2	PROJECT SUMMARY
Section 3	DETAILED PROJECT INFORMATION
Section 4	PROJECT FUNDING
Section 5	APPLICANT DECLARATION

Be sure to fill in ALL sections clearly (written or typed).

### **How are applications assessed?**

The Mardi Gras Committee will consider the following in their assessment of applications:

- Projects must be for local (Loxton & Districts) not-for-profit, community agencies;
- Does the applicant have opportunity to raise funds from elsewhere?
- What initiative has been undertaken to raise funds from elsewhere?
- What is the potential community benefit of the proposed project in the short & long term?
- What level of funding has the applicant received from Mardi Gras previously?
- What and how much funding has been received from other community sources?
- What is the agency's relationship with, and does it provide support to, Mardi Gras?
- What proportion of the total is being sought?
- Where possible, the funds should complete a project.

The decision of the Committee is final.

### **Notifications**

Mardi Gras Committee will review the applications prior to the 9<sup>th</sup> May and advise applicants of the outcome so that successful applicants can attend the **Mardi Gras AGM, 2:00pm on Sunday 19th May 2024** at the Woolshed Bar, Loxton Club.

Liz Dymmott, Chairman

March 25, 2024

**SECTION 1 - APPLICANT INFORMATION**

**Name of your Organisation/Agency/Club**

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**Contact Name** (for this application): \_\_\_\_\_

**Phone/mobile:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_

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**What is the main purpose and/or activity of your Organisation/Agency/Club?**

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**Registered as Not-for-Profit with the ACNC?** (circle one)      **YES**      **NO**      **PENDING**

**Registered as Charitable with the ACNC?** (circle one)      **YES**      **NO**      **PENDING**

**Is your organisation incorporated?** (circle one)      **YES**      **NO**      **PENDING**

**ABN/ACN** (if held) \_\_\_\_\_

**Public Liability Insurance** (or other as relevant sufficient for the project)      **YES**      **NO**      **PENDING**

**Have you previously received funding from Mardi Gras?** (circle one)      **YES**      **NO**

**If YES: When?** (year/s) \_\_\_\_\_ **How much?** \$ \_\_\_\_\_

**How will your organisation support the ongoing success of Loxton Mardi Gras?** (eg. provide Mardi Gras committee member(s), enter a parade float, nominate and support an Ambassador entrant, support and/or cater for Mardi Gras fundraising events, support or provide other fundraising, event participation, etc)

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**SECTION 2 - PROJECT SUMMARY**

Your Agency Brief Name: \_\_\_\_\_

Project Title \_\_\_\_\_

Project summary or description (no more than 150 words)

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Total cost of this project: \$ \_\_\_\_\_

What funds do you already have for this project? \$ \_\_\_\_\_

Total funding requested from Loxton Mardi Gras Inc: \$ \_\_\_\_\_

What other sources are you pursuing to fund this project?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Notes**

1. The information you provide may be made available for public use by us to promote the activities of Mardi Gras. Such use would normally be to publicize the community value and outcomes of your project.
2. If funding is granted, you will be required to provide progress reports on your project when requested by Loxton Mardi Gras Inc including a final report to our AGM when your project is completed.

**SECTION 3 - DETAILED PROJECT INFORMATION**

**Your Agency Brief Name:** \_\_\_\_\_

**Proposed Commencement Date:** \_\_\_\_\_

**Proposed Milestones and Dates** (where applicable):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**Proposed Completion Date:** \_\_\_\_\_

**Benefits:** Detail the objectives and expected outcomes of this project including ongoing community or district benefit. What difference will this project make to the community?

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**Impact:** What would be the result if Mardi Gras funding is not granted for this project? (eg benefits lost to the community or to your organisation).

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**Approvals:** Please provide details of any Government (Local, State or Federal) or private approvals required prior to commencement.

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**SECTION 4 - PROJECT FUNDING**

Your Agency Brief Name: \_\_\_\_\_

**Project Costings**

- a. Total Project Cost: a. \$ \_\_\_\_\_
- b. Funds and in-kind costs committed by your organisation: b. \$ \_\_\_\_\_
- c. Funds committed from other sources: c. \$ \_\_\_\_\_
- d. Total funds already sourced  $b+c$ : d. \$ \_\_\_\_\_
- e. Gap  $a-(b+c)$  e. \$ \_\_\_\_\_
- f. Funding Requested from Mardi Gras: f. \$ \_\_\_\_\_
- g. Gap if Mardi Gras approves 100% of request  $e-f$  g. \$ \_\_\_\_\_

If the figure at g. above is greater than zero, you are going to need additional funding. What is your strategy to obtain this?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Budget Details**

Will this project require ongoing funding to sustain it? (circle one) **YES** **NO**

If YES:

How much? \_\_\_\_\_

How often? \_\_\_\_\_

For how long? \_\_\_\_\_

How do you propose to meet the cost of sustaining the project or to keep it operational?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you expect this project to eventually become self-sufficient? **YES** **NO**

If YES: When? \_\_\_\_\_

Why/How? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECTION 5 - APPLICANT DECLARATION**

**Your Agency Brief Name:** \_\_\_\_\_

I, \_\_\_\_\_  
*(full name)*

holder of the office of \_\_\_\_\_  
*(official position)*

at \_\_\_\_\_  
*(organisation)*

declare that I am duly authorised to sign this declaration and affirm that I or my organisation will inform Mardi Gras Inc. promptly in writing of any changes in the circumstances of the project.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**For Mardi Gras Committee Use Only**

Committee Member: \_\_\_\_\_ Application reviewed (date) \_\_\_\_\_

Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_